myEZreg Account Creation Steps & Registration
for Players, Volunteers/Buddies and Coaches

Please follow these instructions for setting up your family account on myEZreg.

1. Go to https://app.myezreg.com/Leagues/Login/smml.

IF YOU ALREADY HAVE A FAMILY ACCOUNT, GO TO STEP 8.

2. If you do not have a family account, select Click here to create a family account.

3. Enter the information on the Create Account screen and select Create. Please use a valid email that you own and can access.
4. You will receive a message that states, **Your account has not been confirmed. You must confirm your account before you can register.** Please read this message and follow the instructions.

```
Email Sent
Your account has not been confirmed! You must confirm your account before you can register! Please read the following:

Thank you for creating an account.
An email has been sent to robert@robertrault.com containing a confirmation link.
You MUST click the confirmation link in the email to verify your account.
Follow the instructions to complete creating an account and registering a participant
NOTE: If you do not receive your confirmation email in a few minutes, please click your send receive email button. In addition, check your SPAM, Junk Mail or Trash folder. The confirmation email will come from confirmation@myezreg.com.
If you have NOT received a confirmation email, contact bob@myezreg.com or call 910-409-5627
```

5. The system will send you a confirmation email. Click the link in the email to confirm you are requesting an account.

6. Enter the email and password you created, which will take you to the Create Family Account screen. Follow the instructions on the Create Family Account screen and enter your information. You will provide the participant’s information in a later step.
   - If you are an adult signing up yourself, check the box at the bottom of the page.
   - If you are signing up another family member, **DO NOT CHECK** the box.
   - When done, select **Create**.
   - If you do not receive a confirmation email, check your spam or junk mail folder. If the email is not there, contact registration@swmiracle.org or email bob@myezreg.com for assistance.

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**Create Family Account**

- **Address:**
- **Address2:**
- **City:**
- **State:**
- **Zip:**
- **Primary Phone:**
- **Secondary Phone:**

*Click here if you are signing up only yourself:* [ ]

If you are signing up a child or family member, leave the checkbox unchecked and click the create button below.

[Create]
7. Follow the instructions to complete the Parent/Guardian information. You can include a second Parent/Guardian if you wish. Click **Create**.

8. On the next page, provide the following information:
   - Your birthdate.
   - Your county.
   - A secondary contact and their phone numbers. If you do NOT have a secondary contact, use your name and phone number again.
   - Click **Create**.

9. On the Participants screen, click **Add Participant**.
   - Add the participant you want to register by filling out the information.
   - Click **Create**.
10. Follow the instructions to Add Participant and click Create. On the family account page, you may add another participant by clicking Add Participant, or you may sign up your participant (see next step).

11. Click Sign-up to the right of the participant you want to register.

12. Check the Accept Policy box, then click Proceed to Checkout.
   - If you are signing up a second or more participants, click Register another and repeat for as many participants as you want.
   - Proceed to checkout after entering all participants.
13. Click **Checkout**.

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<tr>
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*Payment Method: Credit Card

[Checkout]  [Cancel]

14. Complete the payment information and click **Checkout**.

If you have any questions or need assistance, please email registration@swmimiracle.org or feel free to call me at the number below.

Thank you.

Josh Will
Southwest Michigan Miracle League
269-615-3873